



Government of West Bengal
Office of the District Magistrate
North 24 Parganas, Barasat
Dist. ICDS Cell

Ph.: 033-2584-6246, e-mail.: dpo.icds.n24g@gmail.com

Memo No. 1231 /DPO/ICDS

Date 13.10.2023

NOTICE INVITING E-TENDER FOR STORING

E-tenders are hereby invited by the District Magistrate, North 24 Parganas from bona-fide and experienced Contractors / SHGs / Agencies (satisfying different terms and conditions stated in this notice)/ Govt. Undertakings / Corporations / Co- Operative Societies / NGOs for the following works for one year for Storing of Food stuff(including RTE) and other ICDS materials for **31 (Thirty one)** ICDS Projects (**Submission of Bid through online**)

List of Works:-

Sl .No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
1	Storing of ICDS foodstuff and materials of <u>Bhatpara Urban ICDS Project</u> in Bhatpara Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
2	Storing of ICDS foodstuff and materials of <u>Kamarhati Urban ICDS Project</u> in Kamarhati Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
3	Storing of ICDS foodstuff and materials of <u>Barrackpore Urban ICDS Project</u> in Barrackpore Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
4	Storing of ICDS foodstuff and materials of <u>Barrackpore-II ICDS Project</u> in Barrackpore-II Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
5	Storing of ICDS foodstuff and materials of <u>Dumdum Urban ICDS Project</u> in Dumdum Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months

Sl No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
6	Storing of ICDS foodstuff and materials of <u>South Dumdum Urban ICDS Project</u> in South Dumdum Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
7	Storing of ICDS foodstuff and materials of <u>Garulia Urban ICDS Project</u> in Garulia Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
8	Storing of ICDS foodstuff and materials of <u>Kanchrapara Urban ICDS Project</u> in Kanchrapara Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
9	Storing of ICDS foodstuff and materials of <u>Khardah Urban ICDS Project</u> in Khardah Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
10	Storing of ICDS foodstuff and materials of <u>Naihati Urban ICDS Project</u> in Naihati Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
11	Storing of ICDS foodstuff and materials of <u>North Barrackpore Urban ICDS Project</u> in North Barrackpore Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
12	Storing of ICDS foodstuff and materials of <u>Panihati Urban ICDS Project</u> in Panihati Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
13	Storing of ICDS foodstuff and materials of <u>Baranagar Urban ICDS Project</u> in Baranagar Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
14	Storing of ICDS foodstuff and materials of <u>Sandeshkhali-I ICDS Project</u> in Sandeshkhali-I Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months

Sl. No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
15	Storing of ICDS foodstuff and materials of Hingalganj ICDS Project in Hingalganj Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
16	Storing of ICDS foodstuff and materials of Minakhan ICDS Project in Minakhan Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
17	Storing of ICDS foodstuff and materials of Sandeshkhali-II ICDS Project in Sandeshkhali-II Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
18	Storing of ICDS foodstuff and materials of Haroa ICDS Project in Haroa Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
19	Storing of ICDS foodstuff and materials of Hasnabad ICDS Project in Hasnabad Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
20	Storing of ICDS foodstuff and materials of Baduria Urban ICDS Project in Baduria Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
21	Storing of ICDS foodstuff and materials of Basirhat-I ICDS Project in Basirhat-I Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
22	Storing of ICDS foodstuff and materials of Basirhat-II ICDS Project in Basirhat-II Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
23	Storing of ICDS foodstuff and materials of Basirhat Urban ICDS Project in Basirhat Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
24	Storing of ICDS foodstuff and materials of Bongaon Urban ICDS Project in Bongaon Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months

Sl No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
25	Storing of ICDS foodstuff and materials of Habra Urban ICDS Project in Habra Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
26	Storing of ICDS foodstuff and materials of Amdanga ICDS Project in Amdanga Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
27	Storing of ICDS foodstuff and materials of Deganga ICDS Project in Deganga Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
28	Storing of ICDS foodstuff and materials of Habra-I ICDS Project in Habra-I Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
29	Storing of ICDS foodstuff and materials of Habra-II ICDS Project in Habra-II Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
30	Storing of ICDS foodstuff and materials of Barasat Urban ICDS Project in Barasat Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months
31	Storing of ICDS foodstuff and materials of Madhyamgram-New Barrackpore Urban ICDS Project in Madhyamgram Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.3,000/-	12 Months

Intending bidders may download tender documents from e-procurement portal of website of the District i.e. north24parganas.gov.in as per date and time schedule and also can participate through the website i.e. www.wbtenders.gov.in

The pre-qualification and Financial Bid documents duly filled and digitally signed in all respect may be submitted on-line through the e-portal. Authority will not be responsible for any delay caused due to non availability of internet connection or server related issues etc. for online bidding.

The pre-qualification documents (Technical Bid) will be opened at the Office Chamber of the District Programme Officer (ICDS) North 24 Parganas under Office of the District Magistrate & Collectorate, North 24 Parganas by the District Level Tender Committee. While evaluation, District Level Tender Committee, North 24 Parganas, may call the bidders & seek clarification/ information or additional documents or original copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

The Financial Bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders on and the other bid documents will remain unopened. No separate intimation will be given for this, unless the mentioned date is changed. In case of change of date, due intimation will be given in Web-site.No individual intimation will be given individually. Name of the qualified bidders will be notified in the web site www.wbtenders.gov.in.

The District Magistrate, North 24 Parganas reserves the right to reject or cancel any or all pre-qualification documents and bid documents without assigning any reason whatsoever.

ANNEXURE-I

Documents to be submitted

1. Rate Schedule duly signed in full by the Tenderer with seal as per the given Schedule proforma .
2. Tenderers must have their Income Tax return for the Assessment year 2022-23/2023-24, up to date Professional Tax Clearance Certificate with valid Trade License and GST Registration Certificate.
3. In case of Co-operative Society, Certificate of exemption regarding Earnest Money/Security Money must be duly recommended in the name of the said Co-operative Society by the A.R.C.S. The certificate must be issued after the date of floating of the tender. (Original Copy)
4. In case of Co-operative Societies, documents showing the names of board of Directors and office bearers authenticated by Competent Authority.
5. An undertaking in non-judicial stamp worth Rs. 10/- only duly signed during Financial Year 2021-2022/2022-23 by the Executive Officer of the Co-operative to be submitted regarding participation of the said Co-operative in the tender.(Original copy)
6. In case of a firm in whose name tender has been participated, documentary evidence of the Ownership/Partnership deed of the partnership firm must be enclosed (Selfattested photocopies).
7. Sketch map of the Go down duly vetted by an authorised surveyor having Govt. registration not prior to more than 06(Six) months from the date of submission of tender. The sketch map must be signed by the tenderer and owner of the Go down. (Photocopy with self attestation)
8. In case of hired Go-down, a registered agreement between the Go-down owner and the Tenderer in a non-judicial stamp worth Rs. 10/-(Rupees Ten) only must be submitted along with the schedule. (Original copy)An undertaking in a non-judicial stamp worth Rs. 10/-(Rupees Ten) only duly signed by the Tenderer to be submitted regarding arrangement of insurance the Go-down from theft, fire after acceptance of the tender. It must be contained in the undertaking that any type of shortage/breakage/loss during the storage period will be borne by the Tenderer(s) solely.

ELIGIBILITY CRITERIA FOR PARTICIPATION IN TENDER [TERMS & CONDITIONS]

1. The rate for Storing of foodstuffs and other ICDS materials must be quoted monthly rental basis.
2. The Project wise Storing capacity of the Go-down is annexed herewith as Annexure-II which the tenderer will have to provide within then Project area.
3. The Go-down should be pucca construction and should have airy, dunnage system, damp proof, fire extinguishing facility and should be free from pests/rodents etc.
4. The Go-down should be located within 5 (five) Km radius of the Project Office and within the same Project area and the approach road of go-down must be accessible to trucks.
5. An undertaking in a non-judicial stamp worth Rs. 10/-(Rupees Ten) only duly signed by the tenderer to be submitted regarding arrangement of insurance the Go-down from theft, fire after acceptance of the tender. It must be contained in the undertaking that any type of shortage/breakage/loss during the storage period will be borne by the Tenderer(s) solely.
6. Sketch map of the Go-down duly vetted within 6(six) months prior to the date of submission of tender by an S.A.E / Surveyor having Govt registration no. and signed by the tenderer. (Photocopy with Selfattestation)
7. In case of hired Go-down, a registered agreement between the Go-down owner and the Tenderer in a non-judicial stamp worth Rs. 10/-(Rupees Ten) only must be submitted along with the schedule. (Original copy)An undertaking in a non-judicial stamp worth Rs. 10/-(Rupees Ten) only duly signed by the Tenderer to be submitted regarding arrangement of insurance the Go-down from theft, fire after

acceptance of the tender. It must be contained in the undertaking that any type of shortage/breakage/loss during the storage period will be borne by the Tenderer(s) solely.

8. **Earnest Money worth Rs. 3000/- (Rupees three thousand) only**
9. Successful tenders will have to deposit **Security Money of Rs. 10000/- (Rupees ten thousand) only** in the form of NSC duly pledged in favour of respective Child Development Project Officer.
10. The tenderer(s) will have to abide by the rules and regulations of the Government in this regard, the decision of the DLTC (District Level Tender Committee) on ICDS shall be binding and final and the said committee reserves the right to accept or reject any tender without assigning any reason whatsoever.
11. If the approved / recommended tenderer fails to act as storing agent within the stipulated time, the security money will be forfeited in favour of Government. In such cases, expenses for the resultant distress arrangement shall be realised from the security deposit/pending bills of defaulting Tenderer and necessary further actions will be taken against such Tenderer.
12. Only one rate should be quoted in figures and words (the rate must be inclusive of GST). The rates must be clearly written both in words and in figures as per the prescribed schedule attached to the Tender Notice. Any overwriting and corrections should be authenticated by putting the dated full signature of the Tenderer in each case.
13. The validity of the tender will be for a period of one year from the date of execution of contract deed after acceptance of Tender by the District Level Tender Committee (DLTC) . The duration may be extended for a period of time at the same rate or reduced, if necessary.
14. All payment will be made in accordance to relevant rules of the Govt of W.B. Income Tax will be deducted at the time of payment of bill as per government rules.
15. The terms and conditions as referred to above will be treated as part of the Agreement.
16. The District Level Tender Committee reserves the right to accept or reject the Tender without assigning any reason what-so- ever or cancel the tender process at any stage and distribute the work among the tenderers as the authority may deem fit.
17. Before issuance of the letter of Acceptance/Work order, the Tender inviting Authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that the documents submitted by the lowest tenderer are not in order or false in that case work order will not be issued in favour of the said tenderer under any circumstances.

18. Earnest Money Deposit

- A) Earnest Money of Rs. 3,000=00 (Rupees twenty four thousand) only for each project i.e. (from Sl. No.- 1 to Sl. No. 31) respectively must be deposited by bidders in the form of Demand Draft drawn in favour of the Child Development Project Officer, _____ (Project Name) ICDS Project, North 24 Paraganas and which must be documented through e-filing. [This is to be noted that if a particular Bidder is willing to bid for more than 01(One) Project, the particular Bidder is to pay EMD online in respect of 01(One) Project and to submit Demand Drafts as EMD in respect of other Projects and the Demand Drafts will be in favour of the CDPO of that particular Project and scanned copy of the same to be uploaded in the e-tender Portal at the time of bid submission for those Projects. The original Demand Drafts of EMD for other Projects to be submitted to the District ICDS Cell, North 24 Parganas, Barasat, Kolkata-700124 on or before 31.10.2023.]

Job No.	Name of works	Amount of Earnest Money (Rs.)
1	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Bhatpara Urban ICDS Project</u>	Rs.3,000/-
2	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Kamarhati Urban ICDS Project</u>	Rs.3,000/-
3	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Barrackpore Urban ICDS Project</u>	Rs.3,000/-
4	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Barrackpore-II ICDS Project</u>	Rs.3,000/-
5	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Dumdum Urban ICDS Project</u>	Rs.3,000/-
6	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, South Dumdum Urban ICDS Project</u>	Rs.3,000/-
7	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Garulia Urban ICDS Project</u>	Rs.3,000/-
8	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Kanchrapara Urban ICDS Project</u>	Rs.3,000/-
9	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Khardah Urban ICDS Project</u>	Rs.3,000/-
10	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Naihati Urban ICDS Project</u>	Rs.3,000/-
11	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, North Barrackpore Urban ICDS Project</u>	Rs.3,000/-
12	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Panihati Urban ICDS Project</u>	Rs.3,000/-
13	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Baranagar Urban ICDS Project</u>	Rs.3,000/-
14	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Sandeshkhali-I ICDS Project</u>	Rs.3,000/-

Job No.	Name of works	Amount of Earnest Money (Rs.)
15	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Hingalganj ICDS Project</u>	Rs.3,000/-
16	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Minakhan ICDS Project</u>	Rs.3,000/-
17	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Sandeshkhali-II ICDS Project</u>	Rs.3,000/-
18	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Haroa ICDS Project</u>	Rs.3,000/-
19	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Hasnabad ICDS Project</u>	Rs.3,000/-
20	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Baduria ICDS Project</u>	Rs.3,000/-
21	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Basirhat-I ICDS Project</u>	Rs.3,000/-
22	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Basirhat-II ICDS Project</u>	Rs.3,000/-
23	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer ,Basirhat Urban ICDS Project</u>	Rs.3,000/-
24	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Bongaon Urban ICDS Project</u>	Rs.3,000/-
25	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Habra Urban ICDS Project</u>	Rs.3,000/-
26	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Amdanga ICDS Project</u>	Rs.3,000/-
27	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Deganga ICDS Project</u>	Rs.3,000/-
28	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Habra-I ICDS Project</u>	Rs.3,000/-
29	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Habra-II ICDS Project</u>	Rs.3,000/-
30	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Barasat Urban ICDS Project</u>	Rs.3,000/-
31	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Madhyamgram-New Barrackpore Urban ICDS Project</u>	Rs.3,000/-

19. Login by bidder :-

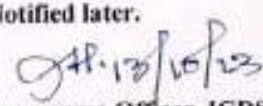
A bidder willing to take part in a tender shall login to the e-Procurement portal of the Government of West Bengal: - <https://wb-tenders.gov.in> using his login ID and password.

20. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the e-Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
21. The intending Bidders shall clearly understand that whatever may be outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the authority. The District Programme Officer (ICDS) reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of bidding.
22. Prospective applications are advised to note carefully the minimum qualification criteria as mentioned in "Instructions to Bidders" before bidding.
23. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
24. **No CONDITIONAL/INCOMPLETE TENDER** will be accepted under any circumstances.
25. In case of quoting rates, no multiple lowest rate will be entertained by the authority.
26. The District Programme Officer (ICDS), North 24 Parganas reserves the right to cancel the e-N.I.T due to unavoidable circumstances and no claim in this respect will be entertained.
27. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, such tenderers will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
28. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer, if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer, is either manufactured or false, in that case work order will not be issued in favour of the tenderer under any circumstances.
29. Bid from Joint Venture are not allowed.
30. In case of any change of date, corrigenda, addenda, due intimation will be given in web site
31. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:-
 - i) e-NIT
 - ii) Technical Bid
 - iii) Financial Bid
32. Since time is the essence of the contract, any unwanted delay in carrying out Orders will be strictly dealt with as per norms.
33. **Special terms and conditions for Storing :**
 1. The rate of storing should be quoted per month inclusive of GST & all other expenses.
 2. The location of godown must be within the respective ICDS Project area. Sketch Map of the Godown along with the ownership documents (both in case of owned or hired) are to be submitted with the tender paper.
 3. Godown should be a pucca construction with cemented floor and pucca roof, or atleast asbestos or corrugated iron roof with ventilation. At least two doors should be provided for maintaining first in first out method (FIFO). A small room should be provided as isolation room to keep damaged / infested stocks. The godown should be clean and protected from rat and insects.

4. Adequate dunnage (preferable wooden) should be provided to protect the food commodities from dampness and firefighting equipment should be provided for protection from fire.
5. Approach road should be in such a manner that godown should be accessible to trucks or it should be close to pucca road.
6. Stacking of foodstuff should be such that it remains detached from the roof and wall and sacks may be counted easily.
7. The storing agent will have to verify the weight of food stuff at the time of receipt at the godown and weight should be marked on the body of the bags/tins and challan according to the instruction of the concerned CDPO.
8. The storing agent shall be bound for periodically storing of the empty bags / containers from the carrying agent under proper receipt of challan and inform the office on the no. of items received time to time and co-operate during auction of those articles.
9. The storing agent will be held liable for any kind of shortage / loss / theft / damage of food grains and other items viz. Basic Equipments / Utensils / Teaching Learning Materials/other items etc. The loss so incurred would be realized from his security deposit / pending bills.
10. The storing agent must receive the food grains & other items as per order of the concerned CDPO and store them with proper care. The sample and quality of food grains must be verified before receiving foodstuff from supplier.
11. The storing agent must issue food grains and other items to the carrying contractor for delivery at AWCs as per order of the concerned CDPO. FIFO (First in First out) method should be followed while making delivery of food grains to the carrying contractor. A proper receipt and delivery report must be submitted to the CDPO, concerned every day during carrying.
12. The Project Godown must be accessible for inspection by the CDPO / his authorized representative at any point of time.
13. In case of emergency the storing agent should be ready to receive or issue of foodstuff at any time from the godown.
14. The District Authority, North 24 Parganas reserves the absolute right to accept or reject any or every tender including the lowest one without assigning any reason whatsoever.
16. For all disputes regarding interpretation, operation or effect of any clause in the "Deed of Agreement" the arbitration of the District Magistrate, North 24 Parganas is final.
17. In case a Tenderer fails to qualify in Technical Bid, his documents related to Financial Bid will not be considered/opened.
18. Work order will be issued on the basis of the Financial Bid as per decision of the District Level Tender Committee.

19. **Schedule of Tender**

A) Tender Publication date	: 13.10.2023, 5:00pm
B) Bid download start time	: 13.10.2023, 6:00 pm
C) Bid submission start time	: 13.10.2023, 6:00 pm
D) Bid download end time	: 30.10.2023, 3:00 pm
E) Bid submission end time	: 30.10.2023, 3:00pm
F) Technical bid opening date and time	: 02.11.2023, 3:00pm
G) Financial Bid Opening Date & Time	: Will be Notified later.


 District Programme Officer, ICDS,
 &
 Member-Convener, DLTC for ICDS
 North 24 Parganas



Copy forwarded for information and necessary action to:

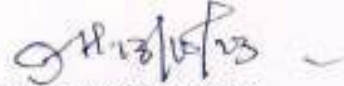
1231 / (113)

Memo No. / DPO / ICDS

Date 13.10.2023

Copy forwarded for information and taking necessary action to:-

1. The Joint Secretary, Govt. of West Bengal, Dept. of Women & Child Dev. and Social Welfare, Bikash Bhawan, Kol-700091.
2. The Director of ICDS, Govt. of West Bengal, Shaishali Complex, Salt Lake City, DF Block, Sector-I, Kol-64.
3. The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat.
4. The District Magistrate, North 24 Parganas.
5. The Additional District Magistrate (Treasury), North 24 Parganas.
6. The Sub-Divisional Officer, Barasat (Sadar)/ Bongaon/Barrackpur/ Basirhat, North 24 Parganas. with the request to display at their office Notice Boards
7. The District Information & Cultural Officer, North 24 Parganas. with the request to display at his office Notice Board
8. The DIO, North 24 Parganas with the request to upload the Tender Notice in the Website www.wbtenders.gov.in.
9. - 29. All The Block Development Officers, _____ North 24 Parganas with the request to display at their office Notice Boards
30. - 51. ALL the Block Medical Officers of Health, _____, North 24 Parganas. with the request to display at their office Notice Boards
52. - 73. All the BL & LROs, _____, North 24 Parganas. with the request to display at their office Notice Boards
74. - 111. ALL the CDPOs, _____, North 24 Parganas. with the request to display at their office Notice Boards
112. This office Notice Board
113. Tender File.


District Programme Officer (ICDS)

&
Member-Convener, DLTC for ICDS
North 24 Parganas

INSTRUCTION TO BIDDERS

SECTION – A

1. General guidance for e-Tendering

Instructions / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the Bidders to participate in e-Tender.

2. Registration of Tender

The Tender form along with terms and conditions can be seen in this office Notice Board on any working day (Monday to Friday) from 10.00 am to 5.00 pm. The Tender form can also be downloaded from the website of the District i.e. north24parganas.gov.in and also participated through the website i.e. www.wbtenders.gov.in

Digital Signature certificate (DSC)

Each Tenderer is required to obtain a Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information Centre(NIC) on payment of requisite amount, details are available at the Web Site.

3. The Tenderer can search & download e-NIT & Tender Documents electronically from computer once he logs on to the website mentioned in clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Submission of Tenders.

General process of submission: - Tenders are to be submitted online through online the website in two folders at a time for each work, one is Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally signed. The documents will get encrypted (transformed into non readable formats)

A. Technical Bid

The Technical Bid should contain scanned copies of the following further in two folders.

A-1. Statutory folder containing documents

i. e-NIT (properly filled in & upload the same Digitally signed except quoting rate will only encrypted in the B.O.Q. under Financial Bid).

A-2. Non statutory folder containing documents

- i. a) PAN Card b) Current Professional Tax Receipt Challan c) Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017 d) Current Income Tax acknowledgement Receipt. e) Trade Licence.
- ii. Registration Certificate under Company Act (if any)
- iii. Registered Deed to Partnership Firm/Article of Association & Memorandum (if applicable)
- iv. Power of Attorney (For Partnership Firm /Private Limited Company(if any)
- v. Registered Unemployed Engineers' Co-operative Societies /Unemployed Labour Co-operative Societies are required to furnish Valid Bye Law, valid Register Certificate issued by the Co-operative Department, Current Audit Report, Annual General Meeting along with relevant supporting papers.

S. N.	Category Name	Sub- Category Description	Details
A	Certificates	Certificates	1. Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017 2. Pan Card 3. Current Professional Tax Receipt Challan 4. Latest IT Return Acknowledgement .
B	Company Details.	Company Details	1. Proprietorship firm (Trade License) 2. Partnership firm (Partnership deed, Trade license) 3. LTD. Company (Incorporation certificate ,Trade license) 4. Society (Trade License) 5. Power of Attorney 6. Valid Bye Law 7. Valid Registration Certificate issued by the Co-operative Department. 8. Current Audit Report 9. Annual General Meeting.
C	Credential	Credential	Experience of work in any govt. office / organisation for atleast three years. Copy of Credential Certificate (for executed work) should be produced with the technical bid..

B. Financial Bid

- i. The financial proposal should contain the following documents in one folder, i.e. Bill of quantities (BOQ). **The Bidder is to quote the rate (Item Rate both in Words and Figures) online through computer in the space marked for quoting rate in the BOQ.**
- ii. Only downloaded copies of the documents are to be uploaded virus scanned & Digitally Signed by the bidder.
- iii. Intending tenderer may remain present, if they so desire.

7. Penalty for suppression/distortion of facts

Submission of false documents by tenderer is strictly prohibited and if found action will be taken as per Govt.norms.

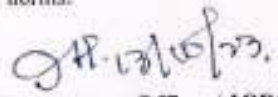
8. Rejection of Bid

The **DLTC** reserves the right to accept or reject any bid and to cancel the bid process and reject all bids at any time prior to the award of contract without there by incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for DLTC's action.

10. Award of Contract

The Bidder whose bid has been accepted will be notified by **DLTC** as per norms.

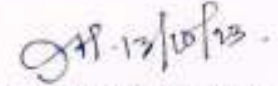
Memo No. 1231/1(113)
1(38) DPO/ ICDS


District Programme Officer (ICDS)
&
Member-Convener, DLTC for ICDS
North 24 Parganas

Date: 13-10-2023

Copy forwarded for information and taking necessary action to:-

1. The Joint Secretary, Govt. of West Bengal, Dept. of Women & Child Dev. and Social Welfare, Bikash Bhawan, Kol-700091.
2. The Director of ICDS, Govt. of West Bengal, Shaishali Complex, Salt Lake City, DF Block, Sector-I, Kol-64.
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District Programme Officer, ICDS,
&
Member-Convener, DLTC for ICDS
North 24 Parganas

SECTION B

A. The Tenderer would furnish an affidavit in following manner in non-judicial stamp paper :-

PROFORMA FOR AFFIDAVIT

(To be furnished in Non Judicial stamp paper of appropriate value duly notarized)

- I, Sri S/o aged,
Years, Residing at, Proprietor/ Partner/Director of
..... do here by solemnly affirm and declare in connection
with-NIT No. as follows.
1. That I, the undersigned, do certify that I have read all the Terms and Conditions and I do solemnly affirm I will abide by all the Terms and Conditions without fail. I also do solemnly declare that all the information furnished and statements made in the bid documents are true and correct to the best of my knowledge and belief.
 2. The undersigned understands and agrees that the bid shall remain open for Acceptance 120 days from the date of opening of financial bid.
 3. If the contract is awarded to me/us, we will ensure appropriate storage of foodstuff & other materials at my/our godown space, to the full satisfaction of authority. I/We would upkeep and maintain those foodstuff & other materials in good condition till completion of the contract.
 4. Any departure what so ever in any form will be considered as breach of contract. In such situation the authority at his liberty may withhold my/our payment till I/we rectify the defects or fulfill my/our contractual obligation. In this connection, decision of the authority will be final and binding.
 5. I/We also certify that neither I/we have abandoned any work awarded to me/us, nor any penal action was taken against me/us by any department. I/we also declare that I/we do not have any running litigation with any department.

TENDER FORM

Form for submission tender for storing of ICDS foodstuff & materials in respect of _____ ICDS Project, North 24 Parganas with reference to Tender Notice no..... dated.....

1. Name of the tenderer in Block Letters:
2. Full Postal Address:
3. Mobile No.
4. Email Id:
5. Office address / contact address :
6. Address of Godown with Plot No. & JL. No-
7. PAN Number:
8. Details of earnest money:
9. Rate of Storing (Per Month) : (a) (In figures) _____
(Rate must be quoted inclusive of all taxes) : (b) (in words) _____

Declaration:

I/We do hereby declare that

- a) The particulars furnished above are correct.
- b) I have gone through and shall abide by the terms & conditions as imposed in the Tender Notice No..... dated.....

Date:

Signature of tenderer with seal

(Name.....)

ANNEXURE-II				
Sl	Name of the ICDS Projects	NO. OF AWCS	Godown Size to be required	
			AREA (Sq.Ft.)	Height(ft.)
1	BHATPARA URBAN ICDS PROJECT	190	900	12
2	KAMARHATI ICDS PROJECT	175	1000	10
3	BARRACKPORE(U) ICDS PROJECT	96	550	12
4	BARRACKPORE-II ICDS PROJECT	233	600	12
5	DUM DUM (U) ICDS PROJECT	68	250	10
6	SOUTH DUM DUM(U) ICDS PROJECT	262	600	10
7	GARULIA(U) ICDS PROJECT	86	520	10
8	KANCHRAPARA ICDS PROJECT	89	500	10
9	KHARDAH(U) ICDS PROJECT	78	160	8
10	NAIHATI (U) ICDS PROJECT	144	600	12
11	NORTH BARRACKPORE U ICDS PROJECT	106	520	10
12	PANIHATI (URBAN) ICDS PROJECT	232	400	10.5
13	BARANAGAR(U) ICDS PROJECT	167	375	10
14	SANDESHKHALI-I ICDS PROJECT	351	1700	12
15	HINGALGANJ ICDS PROJECT	327	2100	11
16	MINAKHAN ICDS PROJECT	336	2000	12
17	SANDESHKHALI-II ICDS PROJECT	297	1800	10
18	HAROA ICDS PROJECT	365	1800	12
19	HASNABAD ICDS PROJECT	378	2100	12
20	BADURJA ICDS PROJECT	423	2400	12
21	BASIRHAT-I ICDS PROJECT	279	1800	12
22	BASIRHAT-II ICDS PROJECT	262	1900	12
23	BASIRHAT(U) ICDS PROJECT	75	700	10
24	BONGAON URBAN ICDS PROJECT	68	500	10
25	HABRA URBAN ICDS PROJECT	110	1150	12
26	AMDANGA ICDS PROJECT	234	1500	12
27	DEGANGA ICDS PROJECT	374	3250	10.5
28	HABRA-I ICDS PROJECT	300	1800	13
29	HABRA-II ICDS PROJECT	215	2000	12
30	BARASAT URBAN ICDS PROJECT	172	900	10
31	MADHYAMGRAM & NEW BARRACKPORE(U) ICDS PROJECT	159	900	10